



Booking Form

This Booking Form is subject to Crail Community Partnership ('CCP') Booking Conditions as updated from time to time ('CCP Booking Conditions') https://www.crailcommunityhall.co.uk/hall-hire						
Booking Information						
Name						
Address						
Phone/Email Address						
Group/Organisation (if any)						
Account/Invoice Details (if different from above)						
Name						
Address						
Email Address						
Let Information						
Purpose of Let						
Type of Entertainment		Max Number Attending				
Are you applying to operate a bar?		Yes		No		
Proposed hours when drinks will be served (see Condition 2.4 of the CCP Booking Conditions)		From		To		
Facilities Required						
Date(s)	Small Hall	Large Hall	Whole Building	Kitchen	Start Time	End Time
Hire Fee						
Extras						
Total						
Please be advised that there will be £200 deposit which will be retained as a Cleaning/damage deposit, subject to Condition 4.2 of the CCP Booking Conditions					£200	
Acceptance of the agreement of Let					Initial	
I have read and accept CCP Booking Conditions						
I confirm receipt of Portable Electrical Equipment Form. (At handover)						
I confirm receipt of Emergency Evacuation Procedure Checklist. (At handover)						
I will arrange the appropriate liability insurance for the hire (see Condition 2.16 of the CCP Booking Conditions).						
Signed/Dated (person hiring the facilities)					__/__/__	
Signed/Dated (on behalf of CCP)					__/__/__	